



# MISSOURI SHERIFFS' ASSOCIATION TRAINING ACADEMY

*Serving Missouri Justice Since 1945*

## DATE & TIME

September 19 & 20, 2024  
8:00 am - 5:00 pm

## LOCATION

Caldwell County Detention Center  
280 West Main  
Kingston, MO 64650

## COST

Contracted Agency: FREE  
Non-Contracted Agency: \$200

## POST CLEE CREDITS: 16

- 4 Legal Studies
- 4 Interpersonal
- 8 Technical Studies

## REGISTRATION

You can register online at  
<https://mosheriffs.com/events/category/training/> or by emailing the attached  
registration form to:  
[gina@mosheriffs.com](mailto:gina@mosheriffs.com)

**DEADLINE: September 12, 2024**

**MAXIMUM 25 SEATS**

6605 Business 50 West  
Jefferson City, MO 65109  
573.635.5925 | Fax 573.635.2128

**MOSHERIFFS.COM**

## Leadership & Supervision in Today's World

(POST# 21279)

Most people equate leadership with a specific position or job title. But you need more than a title on the door to have followers.

True leadership is the ability to influence people to achieve a better result for an organization or group. The most effective leaders have a strong sense of self; they understand the qualities that make other people want to follow them, and they know how to adjust those qualities when circumstances require them to do so.

Whether you have been in a leadership position for a while, new to the position or simply aspiring to influence others, this course is for you.

Learn the importance of knowing your own strengths and limitations; of effectively communicating a positive, realistic vision; as well as the importance of motivating and inspiring followers to reach their potential.

**This 2-day, fast paced course prepares you to be the new type of leader that today's workplace demands.**

### Topics Covered:

Qualities and Skill Building for Supervisors - 2 Hours  
Leadership Development Motivation and Retention - 2 Hours  
Breaking the Communication Walls - 2 Hours  
Competencies of the Correctional Leader - 2 Hours  
Defining a Toxic Employee - 4 Hours  
Understanding Styles and Personalities - 2 Hours  
"Leadership" Without A Title - 2 Hours

### FOR MORE INFORMATION CONTACT:

Jeanne Merritt at 573-529-6900 or email her at  
[jeanne@mosheriffs.com](mailto:jeanne@mosheriffs.com)



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## REGISTRATION FORM

### COURSE INFORMATION

Class: \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_

County: \_\_\_\_\_

Training Host: \_\_\_\_\_

Training Address: \_\_\_\_\_

\_\_\_\_\_

### ATTENDEE INFORMATION

Agency Name: \_\_\_\_\_

Attendee Name: \_\_\_\_\_ Email: \_\_\_\_\_

Attendee Name: \_\_\_\_\_ Email: \_\_\_\_\_

Attendee Name: \_\_\_\_\_ Email: \_\_\_\_\_

Attendee Name: \_\_\_\_\_ Email: \_\_\_\_\_

### COST INFORMATION

**CONTRACTED AGENCY** ..... \$ \_\_\_\_\_ /per person. Total \$ \_\_\_\_\_

**NON-CONTRACTED AGENCY** ..... \$ \_\_\_\_\_ /per person. Total \$ \_\_\_\_\_

### PAYMENT METHODS

Bill my credit card.

# \_\_\_\_\_ Exp \_\_\_\_\_

3-digit security code \_\_\_\_\_ *(Located on back of card)*

Enclosed is a check/money order. Check # \_\_\_\_\_

**Total \$** \_\_\_\_\_

Signature \_\_\_\_\_

#### RETURN BY EMAIL, FAX OR MAIL TO:

**ATTN:** Gina Kauffman  
**FAX:** 573-635-2128  
gina@mosheriffs.com

**Missouri Sheriffs' Association**  
6605 Business 50 West  
Jefferson City, MO 65109

**NO REFUND IF NO SHOW.  
50% REFUND IF CANCELLED  
WITHIN 2 DAYS BEFORE  
CLASS STARTS.**