



# MISSOURI SHERIFFS' ASSOCIATION TRAINING ACADEMY

*Serving Missouri Justice Since 1945*

## DATE & TIME

August 7, 8, 14, 15, 21, 22, 2025  
8:00 am - 5:00 pm

## LOCATION

Scott County Sheriff's Office  
131 S. New Madrid St.  
Benton, MO 63736

## COST

Contracted Agency: \$300  
Non-Contracted Agency: \$600

**50% REFUND if canceled 48 hours  
before class**

Note: Cost includes manuals, study material and CLEE credit. Students are responsible for all lodging, meals, and transportation expenses.

## POST CLEE CREDITS: 46

- 5 Hours Interpersonal
- 1 Hour Implicit Bias
- 4 Hours De-Escalation
- 14 Hours Legal Studies
- 22 Hours Technical Studies

## REGISTRATION

You can register online at <https://mosheriffs.com/events/category/training/> or by emailing the attached registration form to: [gina@mosheriffs.com](mailto:gina@mosheriffs.com)

**DEADLINE: August 1, 2025**

**Note: Classes may be cancelled with less than 8 registrations.**

6605 Business 50 West  
Jefferson City, MO 65109  
573.635.5925 | Fax 573.635.2128

**MOSHERIFFS.COM**

## 48-Hour Jail Officer Academy

(POST# 24790)

This 48-hour course is designed to prepare the participant for working in a jail or detention center. It focuses on developing knowledge and skills to better equip an individual for maintaining the safety and security of a facility, as they ensure the incarcerated individuals' needs are met in a humane and legal manner. It is a MUST for individuals just beginning a career working in a jail and a friendly refresher for those who have been working in a jail for some time.

### TOPICS INCLUDE:

- Working in Corrections
- Health & Safety Issues
- Legal Issues
- Intake, Booking & Release
- Daily Operations of a Jail Officer
- Controlling Resistive & Manipulative Behavior
- Use-of-Force in Jails

### PREREQUISITES:

Applicants must possess the following competencies:

- Adaptability
- Conscientiousness
- Judgment/ Problem Solving
- Critical Thinking
- Learning-Memory-Recall
- Organization Skills

### DRESS CODE & SUPPLIES:

- Attendees are expected to dress in their agency uniform or in business casual attire.
- Attendees must bring a pen or pencil and notetaking material; and a laptop, tablet, or smart phone capable of accessing the internet.

### REQUIREMENTS FOR SUCCESSFUL COMPLETION

A certificate of academy completion is awarded to all attendees who have a 100% attendance rating and pass a comprehensive electronic exam with a minimum score of 80% correct.

### FOR MORE INFORMATION CONTACT:

Jeanne Merritt at 573-529-6900 or email her at [jeanne@mosheriffs.com](mailto:jeanne@mosheriffs.com)

STATE LICENSED • PROFESSIONAL STAFF • STATEWIDE TRAINING



# MISSOURI SHERIFFS' ASSOCIATION

Serving Missouri Justice Since 1945

## 48-HOUR JAIL OFFICER TRAINING ACADEMY REGISTRATION FORM

### COURSE INFORMATION

Date(s): \_\_\_\_\_ Time: \_\_\_\_\_

County: \_\_\_\_\_

Host Agency: \_\_\_\_\_

Training Address: \_\_\_\_\_

\_\_\_\_\_

### ATTENDEE INFORMATION

Agency Name: \_\_\_\_\_

Contracted:  Yes  No      Number Attending: \_\_\_\_\_

Attendee Name: \_\_\_\_\_ Email: \_\_\_\_\_

Attendee Name: \_\_\_\_\_ Email: \_\_\_\_\_

Attendee Name: \_\_\_\_\_ Email: \_\_\_\_\_

Attendee Name: \_\_\_\_\_ Email: \_\_\_\_\_

### COST INFORMATION

**CONTRACTED AGENCY** ..... \$300/per person. Total \$ \_\_\_\_\_

**NON-CONTRACTED AGENCY** ..... \$600/per person. Total \$ \_\_\_\_\_

### PAYMENT METHODS

Bill my credit card.  
# \_\_\_\_\_ Exp \_\_\_\_\_  
3-digit security code \_\_\_\_\_ (Located on back of card)

Enclosed is a check/money order. Check # \_\_\_\_\_

**Total \$** \_\_\_\_\_

Signature \_\_\_\_\_

**RETURN BY EMAIL, FAX OR MAIL TO:**  
**ATTN:** Gina Kauffman  
**FAX:** 573-635-2128  
gina@mosheriffs.com  
**Missouri Sheriffs' Association**  
6605 Business 50 West  
Jefferson City, MO 65109  
**NO REFUND IF NO SHOW.  
50% REFUND IF CANCELLED  
WITHIN 2 DAYS BEFORE  
CLASS STARTS.**